

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY

VALPARAISO, INDIANA

July 24, 2015

The Board of Public Works & Safety of Valparaiso, Indiana met July 24, 2015, at 10:00 a.m. in City Hall. Present were Mayor Costas, Bill Oeding and Attorney Ethan Lowe. Mayor Costas called the meeting to order and led the Pledge of Allegiance.

Mayor Costas moved that the minutes of the July 7, 2015 meeting be approved, seconded by Bill Oeding and so approved. Mayor Costas moved that the claims be approved for payment and subject to appropriation balances, seconded by Bill Oeding and so approved.

Compost Site Addendum

Matt Evans recommended an Addendum to the Compost Site agreement with the Recycling and Waste Reduction District of Porter County. The agreement specifies that brush grinding is to be split between the City of Valparaiso and the District based on the percentage of wood material brought to the site by city residents and the general public. Last year brush grinding cost the City of Valparaiso \$46,800. The Addendum states that the District will reimburse the city up to but not to exceed \$40,000 annually for 2015 and 2016. Mayor Costas moved to approve, Seconded by Bill Oeding and so approved.

IU Health Post-Offer Screenings Policy

Lynn Gralik recommended the following changes to the Employee Policies:

- The City is adding the entire Drug and Alcohol Policy; removing the overview summary.
- Restricted Duty Policy- Establishes guidelines for temporary limited term restricted duty assignments and outline the process and administration of the City's restricted duty program.
- Post Offer/Transfer Policy- This policy ensures the prospective employee possesses the physical capabilities necessary to safely perform the essential functions of the job. This policy is designed to strengthen the selections process and reduce the risk of work related injuries.

Mayor Costas moved to approve, Seconded by Bill Oeding and so approved.

B-Way ingress/egress Expansion Plans

Patrick Lyp recommended approval for B-Way's expansion plans. Tony Peuquet and Steve Debold of Chester Inc, were in attendance. Both acknowledged the exchange of emails and letters concerning the B-Way project and the need to address truck traffic and drainage issues. On behalf of B-Way, Tony Peuquet and Steve Debold agreed to the conditions referenced by Tim Burkman, City Engineer. Moreover, a copy of the letters and email referencing the conditions will be included with the Minutes.

Chester will be under contract to add a 35,000 square foot addition to the facility located on Montdale Parkway for the entrance expansion. The request is approved on the following two conditions:

- Develop a solution acceptable to the property owner to the North and to the City, to resolve the concerns from truck turning movements that are currently extending beyond the curb line on Montdale Drive. The City would expect periodic reports and no Occupancy Permit would be issued until the condition is met.

- The property owner will cause to be performed a percolation test on the existing detention basin and perform the necessary analysis to determine how the storm water will be managed from the post-developed site. If it is determined that existing basin is not able to adequately accommodate the runoff to the City's satisfaction from the improved site, the owner must either commit to (1) obtaining an easement from the adjacent landowner to the West to discharge the storm water across their property, or (2) provide modifications to the existing basin to properly accommodate the storm water runoff from the new development. The City would expect periodic reports and no Occupancy Permit would be issued until this condition is met.

Mayor Costas moved to approve with the above mentioned conditions, Seconded by Bill Oeding and so approved.

Traffic and Safety

Tim Burkman requested the following Traffic and Safety changes

- Remove the "Handicapped Parking Only" designation in front of 553 Chicago Street
- Post "No Parking" on one side of the street throughout all streets within Essex Park Subdivision

Mayor Costas moved to approve, Seconded by Bill Oeding and so approved.

Evans Avenue Pathway

Tim Burkman requested approval of Construction Plans for the Evans Avenue Pathway Project - Silhavy Road to Emma Court. Also requested was permission to advertise and seek bids. Mayor Costas moved to approve, Seconded Bill Oeding and so approved.

Mistwood

Tim Burkman requested approval of Construction Plans for Mistwood, Phase 2, Unit 1 (19 lots/1,200 ft). Mayor Costas moved to approve, Seconded Bill Oeding and so approved.

Marketing Services Grant Agreement

Taylor Wegrzyn requested a Marketing Services Agreement between the City and NIRPC. This Federal Grant is for \$100,000 with an 80/20 local match. The program allows the City to have an ongoing method for evaluating the services, making changes as needed and informing customers as quickly as possible of changes. Mayor Costas moved to approve, Seconded Bill Oeding and so approved.

Joliet Road- Closure

Matt Evans requested the full closure of Joliet Road starting Monday, July 27, 2015 through Friday, July 31, 2015. Norfolk Southern will repair the railroad tracks. During this time, the City will widen the entrance to Public Work as well. Mayor Costas moved to approve, Seconded Bill Oeding and so approved.

Citizen Requests

- Approval Requested for Culver's to pass out free ice cream at Central Park Plaza on Wednesday, July 29, 2015 from 2-4pm
- Approval Requested for the use of City Hall Parking Lot (6 spots) on the North Side of the lot on Saturday, September 12, 2015 from 7am-6pm for Popcorn Fest
- Approval Requested for street closure for National Night Out taking place on Tuesday, August 4, 2015 from 6:30-9pm from Chester-Parkside Streets
- Approval Requested for Street Closure for Block Party on Saturday, August 29, 2015 starting at 2pm on Westwind Drive.

Mayor Costas moved to approve, Seconded by Bill Oeding and so approved.

Extra Business

- Tim Burkman recommended award and execution of the Napoleon Street Bid to Rex Construction. The City will execute the base bid with Alternate #1 in the amount of \$517,923.00
- Tim Burkman requested acceptance of Easement at Thorgren Industries on the Southwest side of Roosevelt and Evans Avenue
- Tim Burkman requested acceptance of a Right of Way located at 2706 Calumet Avenue
- Tim Burkman requested, on behalf of Valparaiso University, that the Hagerman Group will post a No Parking restriction on the North Side of Union Street, along the frontage of 805-815 Union Street for the construction of the VU Sorority Housing Project, until May 2016.
- John Seibert announced that Frontier Communications is a new sponsor at Central Park Plaza. Frontier will waive the \$50,000 relocation fees as an in-kind sponsorship. Frontier will have their logo on the Zamboni for 5 years as part of this sponsorship
- Attorney Ethan Lowe recommended a Memorandum of Understanding between the City and Ray and Barbara Newlin. The Newlin's will deed the retention pond located at Silhavy and Chicago Street to the City. The City will pay the \$6,000 tax payment for the property.
- Bill Oeding recommended application for Hilltop Neighborhood Assessment. This Federal Grant is valued at \$20,000.00 (Technical assistance for sustainable assessment). There will be no local match for these funds.

Mayor Costas moved to approve all items, Seconded Bill Oeding and so approved.

There was no further business and the meeting was adjourned.