

MINUTES OF THE MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY
VALPARAISO, INDIANA
APRIL 14, 2005

The Board of Public Works and Safety met at 10:00am on Thursday, April 14, 2005. Present were Mayor Costas, Clerk Treasurer Sharon Emerson Swihart and Board Member Dave Pilz.

The Mayor called the meeting to order and led the Pledge of Allegiance.

MINUTES AND CLAIMS

Mr. Pilz moved the minutes of the previous meeting be approved, seconded by the Mayor and so approved.

Mr. Pilz moved for approval of claims subject to appropriation balances, seconded by the Mayor and so approved.

ITEM 3-BID OPENING NEW TRASH TRUCKS

Clerk Treasurer Swihart opened the bids of:

Best Equipment, Indianapolis
Great Lakes Peterbilt-GMC, Portage
McNeilus Truck/Mfg, Gahanna, Oh
Truck City of Gary, Gary
Wiers International Truck Sales, Plymouth
White House Equipment Sales LLC, Roscoe, Il
Pyramid Equipment, Rolling Prairie

Attorney Hollenbeck recommended the BOW pass a motion referring the bids to the Public Works Director and the City Attorney for review, they will report back with their recommendation on the appropriate responsive and responsible bid. Mr. Pilz so moved, seconded by the Mayor and so approved. The Mayor thanked all the bidders.

ITEM 7-LEASE PURCHASE AGREEMENT SALT STORAGE
BUILDING/TRUCKS/LEAF VACS

Attorney Hollenbeck stated Mr. Oeding has solicited lease purchase options for the salt storage building, trucks, and leaf vacs. They have reviewed those proposals. The one currently being proposed by Chase is the best for the City in their opinion. He asked for a motion authorizing the Mayor and Clerk Treasurer to execute the necessary documents to facilitate the lease purchase through Chase Bank as the most appropriate lease purchase proposal. Mr. Pilz moved for approval, seconded by the Mayor and so approved.

Attorney Hollenbeck referred to Item 14 Police Policies and Procedures updates and stated he has reviewed them and finds them appropriate.

ITEM 4-DEDICATIONS OF RIGHTS-OF-WAY

Mr. Pilz presented two dedications. A parcel of land on Roosevelt Road for Habitat for Humanity proposing to build a new home site, the second is on Ransom Road where another home is being built. Further requirements of our ordinance before permits can be issued rights-of-way have to be dedicated to the appropriate widths per the thoroughfare plan. He moved for approval, seconded by the Mayor and so approved.

ITEM 5-TRAFFIC AND SAFETY RECOMMENDATIONS

Mr. Pilz reported Traffic & Safety met on Tuesday and have one recommendation-Post a stop sign on Sweetgum Court at Eisenhower. He moved for approval, seconded by the Mayor and so approved.

ITEM 6-REQUEST TO WITHHOLD \$6,039.65 AGAINST RETAINAGE ACCOUNT OF ATLAS EXCAVATING FOR PAYMENT TO NATIONAL WATERWORKS AND MAKING CLAIM AGAINST THE PAYMENT BOND

Mr. McGinley stated the request has been resolved. It had letters addressed to the City Administrator and the Board-this is follow up-foreclosure regarding that when this document was an original request now a follow up from the same law firm to "disregard our previous impoundment notice". This requires no motion but is for the record. He and Mike Langer, Utility Attorney have a pending meeting, but verbally Attorney Langer felt comfortable with this document.

ITEM 8-CITIZEN REQUEST

The owners of Bark & Meow requested by letter to host their 2nd annual Spring Pet Parade on Saturday, May 28 at noon. Participants will march around the courthouse square and will be provided with litter scoop bags. Mr. Pilz moved for approval, the Mayor seconded and so approved.

ITEM 9-CITIZEN REQUEST

The folks at Marilyn's Bakery requested by letter and diagram erecting a fence along the sidewalk to enclose outdoor dining tables and planter boxes. Mr. Pilz expressed concerns about making sure the sidewalk is kept clear. He suggested approval subject to his review and meeting with them. The Mayor moved to conditionally approve this upon Mr. Pilz approving the exact diagram and so approved.

ITEM 10-JULY 4TH BLAST COMMITTEE REQUEST

The Committee requested to utilize cones & barriers from Public Works, Police Officers to direct traffic and Fire/EMT staff to be on hand during the event on Monday, July 4th, 2005 at TJ Middle School. Mr. Pilz moved for approval, seconded by the Mayor and so approved.

ITEM 11-VALPO PARK'S REQUEST

Mr. Doniger requested hosting the Valpo Parks 3rd annual Triathalon on July 9th. Mr. Pilz moved for approval, seconded by the Mayor and so approved.

ITEM 12-VALPO PARKS REQUEST

Mr. Doniger requested hosting the Valpo Parks Concert in the Park on July 27th. They host 8 to 12 a year. This one is downtown and they would like to close Franklin from Lincolnway to Indiana Street. The merchants will participate. Mr. Pilz moved for approval, seconded by the Mayor and so approved.

ITEM 13-APPROVE AGENT OF RECORD FOR LONG-TERM DISABILITY

Mr. Seibert stated this is the annual review of long term disability insurance. We had a short term and long term plan-60 or 90 days for a premium for short term disability and (inaudible). It was discovered that if we adjust into a plan per occurrence rather than paying the premium up front a 90 day long term plan, which is most protection, would be a savings up to \$16,000 by paying a smaller fee for administration of that short term plan per occurrence. There were proposals from three agencies. After review it is Mr. Seibert's recommendation the award be given to the Shaner Agency. They will bill and administer the whole program, send the benefit out, and we will reimburse them. Mr. Pilz moved for approval, seconded by the Mayor and so approved.

ITEM 14-POLICE DEPARTMENT 8 UPDATED POLICIES/PROCEDURES

Assistant Chief Spicer requested approval of 8 updated policies. In writing these policies they are following the standard set by the International Chiefs of Police Association and COLEA Guideline Book. Karen Marben and the City Attorney have reviewed them. Mr. Pilz moved for approval, seconded by the Mayor and so approved.

The Leadership Team reports were eliminated in lieu of the Downtown Concept Plan presented by the Land Plan Group.

There being no further business, the meeting was adjourned.

