

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS &
SAFETY
VALPARAISO, INDIANA
NOVEMBER 8, 2007**

The Board of Public Works & Safety of Valparaiso, Indiana, met on November 8, 2007 at 10:00 a.m. in City Hall. Present were members Mayor Jon Costas, John Hardwick and Dave Pilz and Clerk-Treasurer Sharon Swihart.

Mayor Costas called the meeting to order and led the Pledge of Allegiance. Dave Pilz moved that the minutes of the October 25th meeting be approved as presented, seconded by John Hardwick and so approved. John Hardwick moved that claims be approved for payment subject to appropriation balances, seconded by Dave Pilz and so approved.

EXECUTIVE PARK SURETY, SECONDARY PLAT

Dave Pilz presented Surety and Secondary Plat for Executive Park. The Developer is interested in selling lots and they need to have the Secondary Plat recorded and surety approved. The surety is in the amount of \$66,030 which covers the remaining infrastructure improvements. Engineering staff has approved these and Pilz moved that they be approved subject to the approval of the Plan Commission president, staff and director, seconded by John Hardwick and so approved.

HNTB AGREEMENT-VALPO STREET PROJECT

Dave Pilz presented the Supplemental Agreement with HNTB for the Valparaiso Street Project. This is for additional assistance with answering INDOT questions to avoid some of the hurdles or to get over the hurdles thrown in front of us. They will provide these services on an hourly basis but it is figured to be about \$18,000 and it will come out of the funds for Valparaiso Street. Dave moved to approval of the Supplemental Agreement with HTNB for the Valparaiso Street Project, seconded by John Hardwick and so approved.

DLZ AGREEMENT-VALPO STREET PROJECT

Dave Pilz presented an agreement with DLZ for the construction management services for the Valparaiso Street Project. Federal funds are involved and there needs to be inspections to verify quantities, quality of materials, testing, etc. so that we get the appropriate value for our dollars. This project requires detailed inspections and recording of data for INDOT to maintain the appropriate status of the project. The construction management will be headed by our own Proj. Mgmt. Department but staffing is not adequate to cover this project and what is required. This contract will be billed hourly using two people. We have estimated it to be \$468,749 in 2008 and \$200,795 in 2009. Dave Pilz moved to approve the agreement, seconded by John Hardwick and so approved.

FOREST PARK REPLAT

Craig Philips presented a replat of Lots 21-24 in Block 5 of Forest Park. This is simply to split into 3 buildable lots. The houses that are there now have built over the lot lines so this would simply be a housekeeping item to get everything in order to match what is there now. Dave Pilz moved to approve the replatting, seconded by John Hardwick and so approved.

NORTH HAMPSTEAD REPLAT

Craig Philips presented a replat of North Hampstead Commercial Plat to split Lot C-1 in two. Dave Pilz moved to approve the replat, seconded by John Hardwick and so approved. Mayor Costas recused himself from the vote.

PATHWAYS-CAMPBELL ST. AGREEMENTS

Steve Doniger advised that the pathways project is coming along very well. He is presenting two sets of agreements. One is for the property owners, about 15, along Campbell Street who have some problems with that Pathways project. There is no financial impact with these contracts. The other set of agreements are agreements of understanding with the Valparaiso High School. Dave Pilz moved to approve the agreements, seconded by John Hardwick and so approved.

BID-CO-MINGLE CONVEYOR PURCHASE

Bids were accepted for the purchase of the Co-Mingle Conveyor from the Public Works Department. There was only one bid from Hoosier Machinery Solutions, Inc. in the amount of \$7,500. Atty. Hollenbeck reviewed the bid and approved it and Bill Oeding moved that the bid be accepted. John Hardwick moved to accept the bid, seconded by Mayor Costas and so approved.

The Route options for the Valpo Mini Marathon were tabled.

PUBLIC WORKS COMP-SNOW

Bill Oeding presented the request for approval of the winter 2007/2008 snow plow drivers, mechanics and supervisor's on-call compensation and benefits. Mayor Costas moved to approve the request, seconded by John Hardwick and so approved.

PRIVATE STREETS

Dave Pilz presented the Board with a draft regarding private streets.

TURKEY TROT REQUEST

A request was presented for approval of street closures for the Turkey Trot on Thursday, November 22, 2007 from 8:30 a.m. – 11:00 a.m. Mayor Costas moved to approve the request, seconded by Dave Pilz and so approved.

DED. R/W-DAVE'S AUTOMOTIVE

Dave Pilz presented a right-of-way easement that is dedicated to the City as part of the requirements for a building permit along Horse Prairie Avenue for Dave's Automotive. Dave Pilz moved to approve the dedicated of right-of-way, seconded by John Hardwick and so approved.

DEPARTMENT HEAD REPORTS

Steve Doniger advised of the Veteran's Day at the Service Memorial at 11:30 on November 9, 2007. The Park Department is investing in two full swing golf simulators at Creekside Golf Course.

There was no more business and Mayor Costas adjourned the meeting.