

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS &
SAFETY
VALPARAISO, INDIANA
JULY 26, 2007**

The Board of Public Works & Safety of the City of Valparaiso met on July 26, 2007 at 10:00 A.M. Present were members Mayor Jon Costas and Dave Pilz and Clerk-Treasurer Sharon Swihart. John Hardwick was absent.

Mayor Costas called the meeting to order and led the Pledge of Allegiance. Dave Pilz moved that the minutes from the meeting of July 12, 2007 be approved as presented, seconded by Mayor Costas and so approved. Dave Pilz moved that claims be approved for payment subject to appropriation balances, seconded by Mayor Costas and so approved.

Hawthorn Sub. Surety Renewal

Dave Pilz requested acceptance of surety renewal for Hawthorn Subdivision in the amount of \$36,877 and moved to approve same, seconded by Mayor Costas and so approved.

Park Point Surety Default

Dave Pilz advised that all of the improvements are in place in the Park Pointe Apts. Development and are ready to accept. The only remaining issue is the one year maintenance bond in the amount of \$10,000. The normal surety will expire before our next meeting so to protect the City's interest we pretty much have to declare a default and then pursue a remedy through the bonding company. Dave moved to claim a default on the surety bond for Park Pointe, seconded by Mayor Costas and so approved.

Commuter Bus Bid Rejection

Stu Summers stated that NIRPC advised that the one bidder on the commuter bus to Chicago was not compliant with the rules and he is asking that the Board reject the bid as non-responsive. A follow-up plan would be that McDonald Transit is going to report on why there was only one bid. It will probably be that we will go out for bid again with a longer lead time. We will partner with NIRPC to do this to make sure that everything is done correctly. Dave Pilz moved to reject the bid and go out for bids again and partner with NIRPC in doing so, seconded by Mayor Costas and so approved.

Police General Order Amendment

Chief Mike Brickner presented an amended General Order to correct #1724.2, #5, to read that monies come to the Clerk-Treasurer's office at least daily. Dave Pilz moved to approve the amendment, seconded by Mayor Costas and so approved.

SALT BIDS

Bill Oeding advised that we received bids on salt for the next season. He advised that Cargill was the low bid and he recommends that this bid be accepted. Dave Pilz moved to accept the salt bid from Cargill, seconded by Mayor Costas and so approved.

BIDS-ANNUAL MATERIALS

Bill Oeding stated he would like to start the bidding process for annual material and equipment bids. Dave Pilz moved to approve starting the process, seconded by Mayor Costas and so approved.

SURPLUS EQUIP. SALE

Bill Oeding asked for permission to get rid of excess surplus equipment that did not previously sell. Dave Pilz moved to approve the request, seconded by Mayor Costas and so approved. The log splitter will be sold to an employee for \$250.00.

V.U. AGREEMENT-BUS SYSTEM

Atty. Dave Hollenbeck presented an agreement with Valparaiso University to implement the bus system so that it involves participation of students from V.U. Hollenbeck presented the Memorandum of Understanding which will be replaced by a full-fledged agreement. In order to get a commitment and to purchase the needed equipment we needed something in writing from the University to pass by this Board. This is a one year agreement and they will be contributing \$187,593 to the project, \$20,000 of which will be used to purchase the equipment and will provide the local match of funds. Dave Pilz moved to approve the Memorandum of Understanding, seconded by Mayor Costas and so approved.

MCDONALD TRANSIT AGREEMENT-BUS SYSTEM

Atty. Dave Hollenbeck asked for approval of the McDonald Transit Service Provider Agreement to actually operate the bus system. The compensation part of the agreement, which is on a cost per revenue service hour, is still in the final stages of being evaluated now that the university is on line, etc. so this is not a final version. The Mayor moved that this be carried over to the next meeting, seconded by Dave Pilz and so approved.

COMMUNITY REQUESTS

Request for "Brewski's Bike Night" on August 10th from 5:00 pm – 11:00 p.m. All approved this subject to state approval.

Request for neighborhood block party for Maple Creek on August 26, 2007 from 11:00 a.m. to 8:00 p.m.

Request for Park Avenue Neighborhood Block Party on Saturday, August 4, 2007 from 3:00 p.m. to 8:30 p.m.

Request for Oak Grove Neighborhood Nights Out on Thursday, August 7, 2007, from 6:30 p.m. to 9:30 p.m.

Request for street closure for Hilltop Community Healthcare Center open house on Wednesday, August 8, 2007, from 8:00 a.m. to 2:00 p.m.

Dave Pilz moved to approve all requests subject to all maintaining emergency access, seconded by Mayor Costas and so approved.

POLICE DEPT. FURNITURE

Atty. Hollenbeck reported that at the last meeting we accepted bids on the Police Dept. furniture and only received one bid. After evaluating that bid he and Chief Brickner

would recommend that that bid be rejected and we redo the process. As of August 1st the Indiana Law changed as to the difference between a competitive closed bidding process and the seeking of quote process. The threshold level went up and this will now go under the quote process. We have now received three quotes. One from Indiana Furniture for \$108,782.82; one from Paraplan, Inc. for \$99,998; one from Kramer & Leonard for \$75,367.53. He would recommend that these quotes be reviewed by Chief Brickner, Mayor Costas and himself and they will make a decision how to proceed and order the furniture. Mayor Costas moved to authorize the Mayor, Police Chief and City Atty. To review the quotes and decide which quote to accept, seconded by Dave Pilz and so approved.

There was no other business and the meeting was adjourned.